



**CITY OF ARLINGTON
LEOFF 1 DISABILITY BOARD
MEETING MINUTES**

**Tuesday, August 24, 2021 at 9:00 AM
Butner Board Room, 110 E. 3rd St. and via Zoom**

Board Members Present: Michael Ganz, Dan Jacoby, Rick Thomas and Michele Blythe

Staff present: Board Secretary James Trefry and Deputy Clerk Ashleigh Scott.

Board Secretary James Trefry called the meeting to order at 9:00 A.M.

Visitors

None.

NEW BUSINESS

Staff Presentation of Claims Process and Workflow

Board Secretary Trefry reviewed the current LEOFF 1 Disability claims process and workflow.

Evaluation and Discussion of LEOFF 1 Disability Board Policies from Other Jurisdictions

Board Secretary James Trefry reviewed the LEOFF Disability Board Rules, Policies and Procedures provided for the members of the Disability Board to review, including Snohomish County, the City of Battle Ground, the City of Bellevue, the City of Bothell, King County, the City of Kirkland, the City of Mill Creek, the City of Mountlake Terrace, the City of Mount Vernon, the City of Olympia, the City of Redmond, Skagit County and Whatcom County.

The Board members discussed the desire to start from the 2017 Snohomish County LEOFF Disability Board Rules as a template going forward.

Board member Ganz moved to direct Board Secretary Trefry to prepare draft rules that reflect the 2017 Snohomish County LEOFF 1 Disability Board rules, adjusted for the composition of the City of Arlington's LEOFF Disability Board, as that varies from Snohomish County. Board Member Thomas seconded the motion, which was carried.

Regular Meeting Schedule for 2021 and 2022

The Board and staff reviewed proposed regular meeting dates for 2021 and 2022.

Board member Ganz moved to adopt the following meeting schedule for the remainder of 2021 and 2022:

- a. LEOFF 1 Disability Board Regular Meeting Dates for 2021 (all third Wednesdays of the month):
 - Wednesday, September 15, 2021 at 9:00 AM
 - Wednesday, October 20, 2021 at 9:00 AM
 - Wednesday, November 17, 2021 at 9:00 AM
 - Wednesday, December 15, 2021 at 9:00 AM
- b. Proposed LEOFF 1 Disability Board Regular Meeting Dates for 2022 (all 3rd Wednesdays of the month, except December 2022):
 - Wednesday, January 19, 2022 at 9:00 AM
 - Wednesday, February 16, 2022 at 9:00 AM
 - Wednesday, March 16, 2022 at 9:00 AM
 - Wednesday, April 20, 2022 at 9:00 AM
 - Wednesday, May 18, 2022 at 9:00 AM
 - Wednesday, June 15, 2022 at 9:00 AM
 - Wednesday, July 20, 2022 at 9:00 AM
 - Wednesday, August 17, 2022 at 9:00 AM
 - Wednesday, September 21, 2022 at 9:00 AM
 - Wednesday, October 19, 2022 at 9:00 AM
 - Wednesday, November 16, 2022 at 9:00 AM
 - Wednesday, December 14, 2022 at 9:00 AM (*2nd Wednesday*)

Board member Thomas seconded the motion, which was carried.

Continued Business

None.

Adjourn

There being no other business to be conducted, the meeting was adjourned at 9:50 A.M.

Next meeting will be September 15, 2021.

Michael Ganz
LEOFF 1 Disability Board Chair

James Trefry
Board Secretary